

Paying Bills Online

Private Passport's Bill Payment service provides a secure place to manage all of your bills online. Receive bills and make payments—it's like having an electronic checkbook.

Pay anyone, from your mortgage company to the gardener, with no bill payment fees. Schedule one-time payments, set up repeating payments, or quickly make several payments at once. Plus, track the status of all your payments – no "the check is in the mail" worries.

In addition, "e-mail payments" allow you to send money to anyone with an e-mail address and a U.S. bank account.

To sign up for Bill Payment:

Select Banking from the top menu, and then select the Bill Payment option.

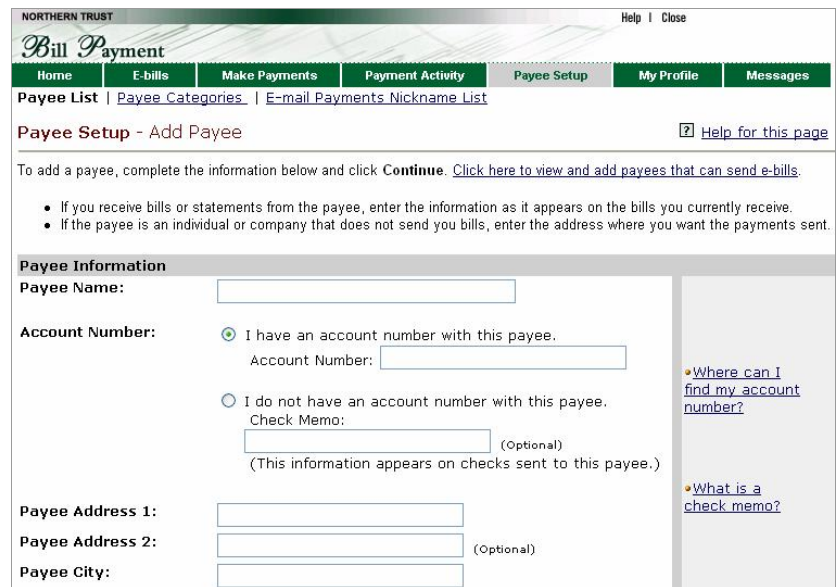
Click the Sign Up for Bill Payment link and follow the instructions on the next few screens, including selecting the accounts to use for online bill payment.

Set Up Payees

A payee is any company, service, or person to whom you make payments. Payees can be anyone who bills you, such as your phone company or credit card.

Enter billing information for each payee including their name and address, your account number.

Once you have set up a payee, make payments to those payees at your convenience.



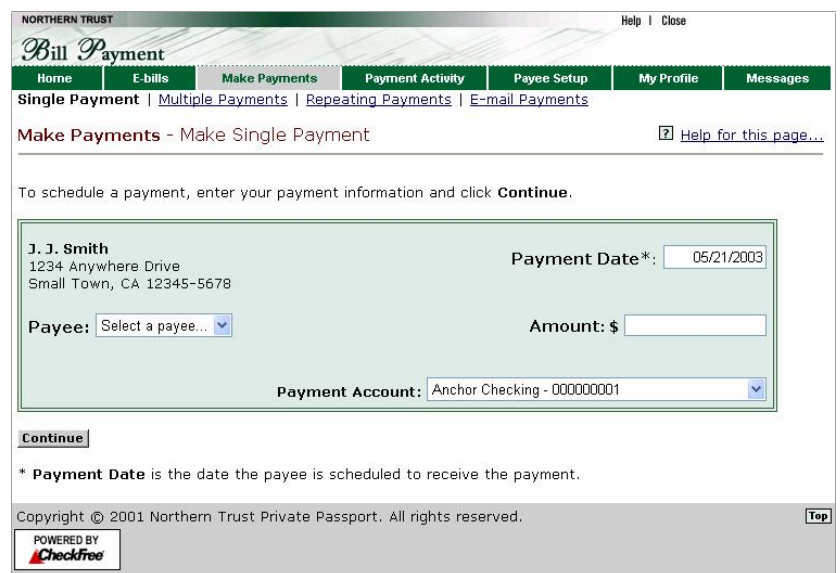
The screenshot shows the 'Payee Setup - Add Payee' page in the Northern Trust Bill Payment system. The page has a navigation bar with links: Home, E-bills, Make Payments, Payment Activity, Payee Setup (active), My Profile, and Messages. Below the navigation bar are links for 'Payee List', 'Payee Categories', and 'E-mail Payments Nickname List'. The main heading is 'Payee Setup - Add Payee' with a 'Help for this page' link. Instructions state: 'To add a payee, complete the information below and click **Continue**. [Click here to view and add payees that can send e-bills.](#)' Two bullet points provide guidance: 'If you receive bills or statements from the payee, enter the information as it appears on the bills you currently receive.' and 'If the payee is an individual or company that does not send you bills, enter the address where you want the payments sent.' The 'Payee Information' section includes: 'Payee Name:' with a text box; 'Account Number:' with two radio button options: 'I have an account number with this payee.' (selected) and 'I do not have an account number with this payee.' (with a 'Check Memo:' text box and '(Optional)' note); 'Payee Address 1:', 'Payee Address 2:', and 'Payee City:' each with text boxes. On the right side, there are two links: '*Where can I find my account number?' and '*What is a check memo?'.

Make Payments

Make a payment just like writing a check. You can pay bills from any Northern Trust checking account. Schedule a payment for the due date or for up to one year in advance.

To make a payment, simply select the payee and enter the amount and date. You can time your payment so it arrives on the due date or earlier if you like.

The only payments you can't make online are court-ordered payments and state and federal tax payments.



The screenshot shows the 'Make Single Payment' page in the Northern Trust Bill Payment system. The navigation bar is the same as the previous page. Below it are links for 'Single Payment' (active), 'Multiple Payments', 'Repeating Payments', and 'E-mail Payments'. The heading is 'Make Payments - Make Single Payment' with a 'Help for this page...' link. Instructions state: 'To schedule a payment, enter your payment information and click **Continue**.' A form box contains: 'J. J. Smith' (Payee Name), '1234 Anywhere Drive', 'Small Town, CA 12345-5678' (Payee Address), 'Payment Date*:' with a date picker set to '05/21/2003', 'Payee:' with a dropdown menu showing 'Select a payee...', 'Amount: \$' with a text box, and 'Payment Account:' with a dropdown menu showing 'Anchor Checking - 000000001'. Below the form box is a 'Continue' button. A note states: '* Payment Date is the date the payee is scheduled to receive the payment.' The footer includes 'Copyright © 2001 Northern Trust Private Passport. All rights reserved.' and a 'Top' link. A 'POWERED BY Checkfree' logo is also present.



Paying Bills Online

Make Multiple Payments

You can quickly make payments to several payees at once. Simply enter the amount and payment date for each payee.

NORTHERN TRUST Help | Close

Bill Payment

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[Single Payment](#) | [Multiple Payments](#) | [Repeating Payments](#) | [E-mail Payments](#)

Make Payments - Make Multiple Payments Help for this page

To make multiple payments, select a payment account, type an amount and payment date for each payee you want to pay, and then click **Continue**.

Select a Payment Account:

Payee	Payee Account Number	Amount	Payment Date*
AT&T	4445556666	\$ <input type="text"/>	6/1/2003
Countrywide	1700169	\$ <input type="text"/>	6/1/2003
John the Gardener		\$ <input type="text"/>	6/1/2003

Schedule Repeating Payments

You can set up automatically repeating payments, such as rent or mortgage payments, at the frequency you choose (weekly, monthly, etc.)

Private Passport Bill Payment schedules and processes each repeating payment so the payee receives it by the payment date.

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Make Payments - Repeating Payments Help for this page

This page lists your repeating payments by payee. You can add new repeating payments and change your current repeating payments. Go to Payment Activity to view the scheduled payments based on these repeating payments.

Add Repeating Payment

Payee	Amount	Frequency	Next Payment Date	Final Payment Date	Payment Account	Status	Action
Countrywide	\$ 1,104.00	Once Every Month	8/1/2002	Until Further Notice	000000001	Active	View/Change Delete
Dayton Hudson	\$100.00	Every Week	8/1/2002	Until Further Notice	123456	Canceled	View

Receive and Pay E-bills

Over 600 payees can send you E-bills (electronic bills) directly to your Private Passport Bill Payment service. All of the same information on your paper bill displays online.

You can set up e-bills to be automatically paid or you can enter the amount and date to pay for each. Plus, store e-bills for up to six months for easy reference.

verizon

GTE is now Verizon

Account
J. J. Smith
Account#: 0114110103200
Telephone: 972-123-4566

Current Statement | [Past Statements](#) | [Usage Trends](#) | [Important Messages](#) | [Help](#)

MAY 14, 2003

Summary

This is the last month you will receive a paper bill from Verizon. All future Verizon bills will be delivered online.

Previous Charges

Previous Balance	132.74
Payments received	CR 90.00
Billing adjustments	CR 17.59
Amount Past Due	25.15

Current Charges

Verizon basic service charges	84.30
Verizon Long Distance basic service charges	11.56

Send E-mail Payments

Send money electronically to anyone with an e-mail address and a U.S. bank account – send monetary gifts, pay for auction purchases, anything!

If you have any questions or would like more information, call the Private Passport Help Center at 888-635-5350, available 24 hours a day, seven days a week. Outside the U.S., call 312-557-5900. Or, send a message using the secure Message Center (under Help Center in the left frame).

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Make Payments - Make an E-mail Payment Help for this page

To send a payment, select the person you want to pay, enter your payment information, and click **Continue**.

E-mail Payment

Person to Pay: ☒ I want to pay someone on my nickname list.
Nickname:

Or...

☐ I know the e-mail address and last name of the person I want to pay.
E-Mail Address:
Last Name:

Payment Amount: \$ [What are my limits?](#)

Payment Account:

Type a brief message to include with your e-mail payment.

Personal Message: